University of Oxford Department of Education

15 Norham Gardens, Oxford OX2 6PY

Email [Principal Investigator]: ariel.lindorff@education.ox.ac.uk

Tel: +44 01865 611023 Mobile: +44 07504 521012





Privacy notice for *Effects of EEF* interventions on protection from COVID-19 learning loss

How we use personal data for research purposes

1. When does the information on this webpage apply to me or my child?

The information on this webpage is relevant to you (or your child) if you (or your child):

- a) Participated in one of the following Education Endowment Foundation interventions, or
- b) Were in a maintained school in England between 2012/13 and 2022/23

In relation to case (a) above, the general information on this page is intended to supplement the specific information that you were already been given (for example on a participant information sheet or a consent form) in connection with your participation in a research study or project funded by the Education Endowment Fund.

That specific information is meant to provide details such as the types of personal data being used in the study, how those data were obtained, and whether the University of Oxford is collaborating with any other organisations to run the study (for example other universities, hospitals, or sponsors of the research).

We will have obtained personal data from the Education Endowment Foundation (EEF) Data Archive and from the National Pupil Database (NPD) owned by the Department for Education (DfE) subject to formal permission from the EEF and DfE to share that data with us for research purposes. You can also view the EEF's privacy notice for the EEF Data Archive here, and you can view the Government's privacy notice for the NPD here.

All data will be accessed securely through the Office for National Statistics (ONS) Secure Research Service to ensure that your data is protected and that disclosure controls are in place for any results arising from our analysis of that data. No records will be stored at the University of Oxford. All researchers who will access data for this project have ONS

Accredited Researcher status, meaning they have undergone specialist training to ensure that they are knowledgeable about data protection and security practices.

The information below explains how we will handle that data and our commitment to protect your privacy and comply with data protection laws.

2. Who will use my personal information?

Your personal data will be used by the University of Oxford, including its relevant departments and research units. The research is sponsored by the EEF, but EEF will not be directly involved in data processing.

Data will not be shared further, and any project outputs will be subject to strict disclosure controls to ensure that published results do not include any identifiable information about individuals or schools to protect the confidentiality of your data.

We will not disclose your personal data to any third party service providers or subcontractors in connection with any of the research activities described above.

Your personal data will not be transferred to, nor stored at, a destination outside the European Economic Area, in accordance with the law.

3. What is the purpose and legal basis of the processing?

For the purposes of this research project we (the University of Oxford) are the 'data controller' for this information, which means we decide how to use it and are responsible for looking after it in accordance with the UK General Data Protection Regulation and associated data protection legislation.

In general terms, we will use your personal data (which may in certain instances include sensitive or "special category" data such as data revealing racial or ethnic origin or special educational needs identification, among other information) to carry out academic research in the public interest. This is known as our legal basis for processing personal data under data protection law. We will only use any personally identifiable data to the extent necessary to achieve such research purposes.

You are not legally or contractually obliged to supply us with your personal information for research purposes, but in the context of this project all of the data obtained from the EEF Data Archive and from the NPD is already de-identified when we receive it. That is, the data we obtain from these sources does not contain names, full birth dates, individual post codes, nor similar information that could be used to identify and remove a particular record from the research data.

4. How long is my personal information kept?

If your personal information was collected directly from you as a participant in an EEF intervention, you have already been told about the long-term use (and, where applicable, reuse) and retention of your personal data in connection with the specific research study or project you participated in.



We will not retain any personal information beyond the duration of our permission to access the data, which ends 31 December 2025.

5. What are my rights?

You have certain rights with respect to your personal data. These include being able to request access to it, correction of any mistakes in it, deletion of it, restriction of its use, as well as being able to object to any processing of it (i.e. any use of it), or request that it be transferred elsewhere.

However, depending on the circumstances, we may have grounds for not complying with your request, for example, where we consider that deleting your information would seriously harm the research or where we need to process your data for the performance of a task in the public interest. In the case of this project, it is unlikely that the research team will be able to identify a specific record in order to be able to provide access to, correct, delete, restrict or transfer it.

6. Who can I contact about the use of my data?

If you have any questions about how your data will be used in the study, you may contact the Principal Investigator of the study, Dr Ariel Lindorff, at ariel.lindorff@education.ox.ac.uk.

If you would like to exercise any of your rights mentioned above or if, for any reason, you are not happy with the way that we have handled your data, please contact the University's <u>Information Compliance Team</u>. The same address can be used to contact the University's Data Protection Officer.

If you are still not happy, you have the right to make a complaint to the <u>Information</u> Commission's Office.

